

How to Use Your School Web Lockers



I: What it is:

School Web Lockers is an internet service that provides personal storage, homework directories, and collaboration tools. It is a place where you can go to upload your own assignments for storage in your own individual folders and find and download documents that are used in class.

II: School Web Lockers functions:

Home Directories: Your personal folder - only you can see what is inside. You can create your own sub-directories to organize your own work.

Save any data files that are appropriate (but make sure that the place that you are going to use the file again has the same program)

III: Class Directories:

Assignments Folder: Pick up your homework here. Any item that the teacher has to share with you can be downloaded from here.

Homework Due Folder: Turn in completed homework here. You can also put them in your own personal folder to access later.

IV: Assessments:

Your teacher can grade and make comments on your homework, then you can reply back.

V: How to log on your first time.

Get onto the internet and go to www.schoolweblockers.com. Click on the login page in the upper right hand corner and find your school or district name from the list. Click on that name.

You should see the School Web Lockers sign-in page. Sign in as follows:

In the Login Name box put the first letter of your first name, followed by the first four letters of your last name, then your 4 digit Student ID number. **DO NOT SKIP SPACES.**

Example: John Smith, ID number 1234

Login: jsmit1234

Password: jsmit1234

In the Password box, put the exact same thing as you did in the Login Name box.

Push the Login and you should have access to School Web Lockers.

Now change Password to something easy for you to remember. If you forget your password, you will need to see your teacher.

Use the [Help](#) button if you need some help.