Districtwide Improvement Committee Minutes

November 16, 2004

Laurel McCurdy, Diane Hogan, and Allana Hemenway shared the recommended revisions to the Campus Improvement Committee Summary Report with the committee. The recommendations included adding the target goals as they had been omitted on the template last year, and adding the cohort term to clarify that the initial group is the same as the final group reported. New students can be tested but not included in the results. The term cohort was discussed and the committee decided that the definition of cohort should be included with an example. The subcommittee noted that no percents needed to be used. Instead the raw data needs to be included. A sample for the template will be communicated to the teachers. Allana Hemenway will develop an example that can be used on both campuses with the staff. Mid-term information is to be included so that the formative evaluation would be included in the report. A summary statement was added, and instructional strategies that assisted in the process are to be reported. The committee decided that three instructional strategies were enough to report and that the strategies should be in a list format.

The committee designed a staff development survey and a survey on calendar recommendations for 2005-2006 that will be shared with teachers prior to the next meeting. The questions for the survey were as follows: Was the time provided for you for your Integrated Performance Task sufficient? What contributed to the meeting being successful? What recommendations would you give to the calendar committee? The committee decided that the campus questions will be adjusted to reflect what the individual campus did for professional development the afternoon of November 12. The three campuses will complete the survey during team meetings.

DWIC reviewed the Campus Improvement Plan (CIP) process to determine if the process is still viable. All aspects of the process were reviewed and the committee agreed that the process is a good system, and we should keep it in place. Rita Polen asked if there were any suggestions or changes at this time. DWIC members want to be sure that the information in the resource packet and the Continuous Cycle of Progress contain information regarding the mid year evaluation. Rita Polen suggested that a campus target goal be included. For example, if 45% of our students were proficient at short answer at the high school level, our goal might be 55%. The group agreed that the addition of a campus goal linked to a specific number, such as TAKS, would be added next year (2005-2006).
Rita Polen reviewed the four point rubric with the committee. The rubric will be shared with the faculty at the beginning of this year, and it will be used by DWIC to evaluate each campus in the fall of 2005.

Next scheduled meeting: **Tuesday, December 7, 2004**
Randolph High School
Room 21
4:00 p.m.