

Districtwide Improvement Committee Minutes

January 13, 2004

Shirley McMenamain shared information on the Career and Technology program at the high school. Students are participating in accounting, Business Computer Information Systems (BCIS), business law and banking and finance classes. Michele Heathman shared information about the middle school program and provided the committee with suggested changes to the career and technology plan that the committee accepted. Michele noted that Kay Magness worked with students in the career investigations class where students explored careers and career paths. Donna Boehm shared information about the elementary program noting that she worked with fifth graders as they began to explore the various careers that are available to them.

Debbie Ables and Cherryl Pritts reviewed the English as a Second Language (ESL) with the committee. They explained the process that is used to identify students, the testing used to qualify students for the program, the content of the ESL program and the exit procedures for students. At this time there are no middle school or high school Limited English Proficient (LEP) students while at the elementary there are 3 students receiving ESL services out of 5 LEP students (parents denied permission for 2 first grade students to participate).

Rita Polen explained that Education Service Center Region 20 serves as the fiscal agent for RFISD's Title II (Teacher and Principal Training and Recruiting) monies. Since the district does not receive enough funds to hire a teacher, the monies are used for staff development. During the current school year the funds have been used for vertical team facilitator training and for having Rachel McAnallen work with elementary classroom teachers, and with middle school and high school math teachers.

The committee discussed the new legislative requirements for staff development guidelines for campuses and the district to follow as they make staff development decisions. The current staff development plan was reviewed and a subcommittee was formed to develop a draft of the guidelines for the full committee to review. The members of the subcommittee are Allana Hemenway, John Wesley, Karen Bessette, Laurel McCurdy, Fritz Norman, Kaye Muennink and Rita Polen. The subcommittee will report back to the DWIC by the April meeting.

An analysis of the district committee effectiveness survey was completed by Pat Franklin, Diane Hogan and Rita Polen. There was a 77% completion rate by having the survey completed online. Because of this completion rate, DWIC decided to conduct the survey online in 2005 as well. The subcommittee and the full committee concurred that DWIC was operating effectively and fulfilling the committee's roles as required by the state.

Next scheduled meeting: Tuesday, February 24, 2004
Randolph High School
Room 21
4:00 P.M.

