

## Districtwide Improvement Committee Minutes

April 2, 2003

Art Cavazos discussed the process by which Randolph Field ISD receives funds to operate the district. He noted that at this time the district receives 50% of general funds from federal revenues (Impact Aid), 48% from state revenues and 2% from local revenue (interest on investments). He also noted that with interest rates at the current level, there will be a decrease in the revenue generated from these investments.

The budget calendar begins in January/February with the establishment of the revenue projections, the submission of campus requests and the submission of the principals' requests. During March and April the budget is reviewed by the administrative team and the Districtwide Improvement Committee. Any necessary adjustments are made after these reviews. The budget process continues during April and May. The Board of Trustees holds a budget workshop; a public hearing is conducted and the board approves the budget.

The draft of the 2003-2004 budget will be discussed at the next DWIC meeting on April 15<sup>th</sup>. The monies for compensatory education will be part of the budgets for each campus and the district.

Rita Polen reviewed the process for annual completion of the migrant surveys by all families in the district. This survey is required by statute, and its purpose is to identify any family member that does seasonal agricultural work. Because Randolph students are from military families, the district has no migrant population.

Staffing patterns in the district were discussed, and their impact on meeting the needs of students in various programs was noted.

Maggie Napper reviewed the draft of the rubric revisions that the subcommittee had developed with DWIC. The addition of another component of the rubric to further address the other required components of the Campus Improvement Plan was discussed. The committee decided by consensus that this addition was not needed. The component addressing the changes that have occurred as a result of the CIP was changed so that each sentence begins with the campus as each of the other components do. The requested revisions will be made and resubmitted to the committee at the next meeting.

A sample of a district and campus site-based committee evaluation was reviewed by the committee. A subcommittee was formed to develop a draft of new evaluations for both the district and campus committees. The committee members are Bruce Cannon, Kaye Muennink and Deb Pannabecker. They will share the draft of these evaluations at the next meeting. An additional goal of the evaluation is to place the surveys on the district website so that they can be completed electronically. Ron Bolin will be responsible for the development of the electronic process to submit the survey.

**Next scheduled meeting: Tuesday, April 15, 2003**

**Randolph Elementary  
Room 6  
4:00 PM**